

POSTING DATE: June 9, 2022

CLOSING DATE: June 23, 2022



TROOP D HEADQUARTERS

MISSOURI STATE HIGHWAY PATROL

CAREER OPPORTUNITY BULLETIN

JOB ID: 1784

TITLE: MOTOR VEHICLE INSPECTOR I, II, OR III

DESCRIPTION: Two Motor Vehicle Inspector positions exist within the Missouri State Highway Patrol's Troop D Headquarters. The official domicile for these positions are listed below. These positions are classified as non-exempt under the Fair Labor Standards Act. Click [HERE](#) to view our employee benefits.

Carthage, Missouri

Springfield, Missouri

POSITION SUMMARY: These positions audit assigned inspection stations to ensure premises, equipment, and personnel meet statutory and department regulations, policies, and procedures. Work also includes auditing and analyzing various records, inspecting vehicles and school buses, and conducting VIN verifications. The Motor Vehicle Inspector (MVI) interacts with the public and station personnel on a daily basis and references all facets of the Motor Vehicle Inspection program. Extensive travel during working hours is required.

Click [HERE](#) for a more detailed job description.

QUALIFICATIONS: **Motor Vehicle Inspector I:** Possession of a high school diploma or equivalent.

Motor Vehicle Inspector II: Possess one year experience as a Motor Vehicle Inspector I with the Missouri State Highway Patrol. **Motor Vehicle Inspector III:** Possess three years of experience as a Motor Vehicle Inspector (must have served at least two years as a Motor Vehicle Inspector II).

NECESSARY SPECIAL REQUIREMENTS: Must be at least twenty-one years of age at the time of employment.

Must possess and maintain a valid driver license.

Must be able to successfully complete the Basic Motor Vehicle Inspector's School as approved by the Superintendent of the Missouri State Highway Patrol.

Shall not have been convicted or have any indictment or information pending for any offense involving moral turpitude.

Per General Order 26-07, uniformed civilian employees will not have tattoos or brands on the head, neck, wrists, or hands. Tattoos and/or brands on any other part of a member or uniformed civilian's body, which would be visible during movements in the performance of their duties while wearing any official uniform or civilian attire, will be completely covered and not visible while on duty.

SALARY RANGE (Semi-monthly): The minimum starting salary is \$1,368.00; however, salary may be commensurate with experience.

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APPLICATION PROCEDURE: Individuals, including current Patrol employees, interested in these positions must visit our website at <https://statepatrol.dps.mo.gov/> to complete and submit an [application](#) prior to the application deadline. Resumes will not be accepted in lieu of the application. Individuals who have previously completed an application must access their profile in the system to re-apply.

Interview boards are tentatively scheduled for the week of July 4, 2022. The tentative start date is within 30 days of the interview.

ADDITIONAL INFORMATION: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations, and/or candidate's possession of the knowledge, skills, and abilities deemed necessary for successful performance in the job.

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a background investigation and Patrol administered drug test. The Missouri State Highway Patrol is a Drug Free Workplace.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. Click [HERE](#) for more details about dress and appearance requirements.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

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